

Summary Delegated Powers Report

TITLE	Acceptance of quotation for asbestos removal works at Holly Park Junior School
DATE OF DECISION	9 January 2015
DECISION TAKER	Chris Smith, Head of Estate Management
SUMMARY OF DECISION	<p>i) Relevant Previous Decisions Funding for these works was approved at Cabinet, 25 February 2013 (item 5) and was detailed on the Procurement forward plan approved at Cabinet, 16 December 2013.</p> <p>ii) Corporate Priorities and Policy Considerations The Corporate Plan 2013-2016 has the corporate priority “To create better life chances for children and young people across the borough.” This is underpinned by expanding successful schools and to encourage future success.</p> <p>iii) Risk Management Issues Risk assessments have been carried out and are considered unlikely to raise significant levels of public concern or give rise to policy considerations. However, the presence of asbestos within the boiler room will impede the scope of the planned boiler renewal works if not removed.</p> <p>iv) Equalities and Diversity Issues The School provides a service to a diverse community covering a wide range of backgrounds and abilities. The proposed works will assist in delivering a first class education to all pupils having due regard to the Equality Act 2010.</p> <p>The successful tenderer has equal opportunity policies in place.</p> <p>v) Use of Resources Implications The funding for this scheme will be provided by the Children’s Service Capital Programme. A budget provision of £92,000 has been allocated for asbestos works and the associated boiler renewal works.</p> <p>Five companies were sent an invitation to quote. The award criterion was based on price and quality which included tender return, scope of works and site specifics.</p> <p>Two bidders failed to return a quotation. The quotes and overall scores are listed within appendix A.</p> <p>Full contract identities are detailed within the exempt section</p>

	<p>of the report.</p> <p>The cost of these works and the boiler works are within the above allocated budget.</p> <p>As a result of the evaluation GTI Environmental Ltd have been chosen as the recommended supplier. It offers the Council good value for money.</p> <p>vi) Legal Issues The works are not subject to the EU procurement regulations that require Europe wide advertising as the value is below the threshold. At this level of spend, it is allowable to invite competitive quotes from selected companies.</p> <p>vii) Constitutional Powers The Council's constitution states that Heads of Service can authorise and accept quotations for contracts to the limits placed on them by the Council's Procedure Rules for approved schemes with sufficient estimate provision. Heads of Service are authorised to accept quotations up to £25,000.</p> <p>viii) Background Information The existing boiler plant within the school is at the end of its useful life and works to replace it are being planned and subject to a separate report. These asbestos works are required in order to facilitate the boiler works.</p> <p>The work includes the removal of asbestos debris to the existing pipework and building fabric within the boiler room.</p> <p>The works are scheduled to take place January 2015.</p>
<p>SELF-ASSURANCE COMPLETE AND STATEMENT PROVIDED</p>	<p>Yes</p>
<p>AUDIT TRAIL OF DECISION – RETAINED AND WHERE?</p>	<p>Yes, Building Services Team</p>

DECISION TAKER'S STATEMENT

I have the required powers to make the decision documented in this report. I am responsible for the report's content and am satisfied that all relevant advice has been sought in the preparation of this report and that it is compliant with the decision making framework of the organisation which includes Constitution, Scheme of Delegation, Budget and Policy Framework and Legal issues including Equalities obligations.

I authorise the above decision

Signed Chris Smith

Head of Estate Management

Designation _____

Date 9 January 2015

Appendix A

	Quote	Quality Score	Price Score	Total Score
GTI Environmental	£14,984.00	100	36	136
Supplier B	£14,295.00	34	38	72
Supplier C	£13,450.00	24	40	64